

# AGENDA

**Meeting:** Southern Area Licensing Sub Committee  
**Place:** The Pump Room - The Old Fire Station Enterprise Centre, 2 Salt Lane, Salisbury, SP1 1DU  
**Date:** Thursday 6 July 2023  
**Time:** 11.00 am  
**Matter:** Application for a New Club Certificate - Chalke Valley Cricket Club, Church Street, Bowerchalke

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Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **Membership:**

Cllr Kevin Daley  
Cllr Peter Hutton

Cllr Robert Yuill

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details.

# AGENDA

1        **Election of Chairman**

To elect a Chairman for the meeting of the Sub Committee.

2        **Apologies for Absence/Substitutions**

To receive any apologies for absence and to note any substitutions.

3        **Procedure for the Meeting** (*Pages 5 - 10*)

The Chairman will explain the attached procedure for the members of the public present.

4        **Chairman's Announcements**

The Chairman will give details of the exits to be used in the event of an emergency.

5        **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6        **Licensing Application** (*Pages 11 - 16*)

To consider and determine an application for a new Club Certificate in respect of Chalke Valley Cricket Club, Cricket Pavilion, Church Street, Bowerchalke, SP5 5BB. The report of the Public Protection Officer (Licensing) is attached.

6a        **Appendix 1 - Club Certificate Application from Chalke Valley Cricket Club** (*Pages 17 - 24*)

6b        **Appendix 2 - Maps A and B** (*Pages 25 - 28*)

6c        **Appendix 3 - Photos of the Cricket Pavilion and Storage Units** (*Pages 29 - 32*)

6d        **Appendix 4 - Representations 1 and 2** (*Pages 33 - 38*)

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## LICENSING COMMITTEE

### PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

#### 1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

#### 2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

**“Applicant”** means the person who has submitted an Application for consideration by the Committee.

**“Applicant’s Premises”** means premises subject to the Application.

**“Applicant’s Representative”** means a person attending a Hearing to assist or represent an Applicant including a lawyer.

**“Application”** means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

**“Chairperson”** means the Member who is the Chairperson of the Committee for the particular Hearing.

**“Committee”** means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

**“Committee Lawyer”** means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

**“Committee Manager”** means the Council’s Officer who is present at a Hearing to take minutes.

**“Committee Report”** means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or any person who has made a Relevant Representation or their Representative.

**“Hearing”** means a meeting of the Committee at which an Application is considered.

“**Licence**” means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

“**Licensing Officer**” means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

“**Licensing Authority**” the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

“**Member**” means a Member who is a Member of the Committee that is considering an Application.

“**Person making a Relevant Representation**” means a person who is present at a Hearing to make representations in respect of an Application and includes any person who is present to assist or make representations on behalf of that person including a Lawyer.

“**Responsible Authority**” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

### 3 Key Principles

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
  - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
  - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
  - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation;
  - 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.

- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

## **4 The Hearing**

- 4.1 The Hearing shall take place in public.
- 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
- 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
- A refuse to permit them to return;
  - B permit them to return only on such conditions as the Committee may specify;
  - C in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there are a number of people who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those who have made Relevant Representations .

## **5 Presentation of Submissions**

- 5.1 The Chairperson will introduce the Application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:

- 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
- A the options available to it;
  - B the considerations that are relevant in reaching its decision.
- 5.3.2 The Applicant (or the Applicant's Representative) will orally present its submission which may include:
- A presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
  - B confirming key information and answer pertinent questions; and
  - C calling witnesses in support of the Application (see paragraph 4.3).
- 5.3.3 A Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation will orally present their representations in turn which shall include:
- A the grounds of the representation to the Application; and
  - B any condition(s) that the Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

## **6 Questioning of Submissions**

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or any person/s who have made a Relevant Representation to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

## **7 Documentation**

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any person/s who have made a Relevant Representation . If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

## **8 Intervention**

The Chairperson shall permit the following interventions at any point in the Hearing:



- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

## **9 Failure of Parties to Attend Hearing**

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
  - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
  - 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

## **10 Closing Submissions**

- 10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and any person/s who have made a Relevant Representation to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application.

## **11 Decision**

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and brief reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

## Hearing Procedure Summary

1. The Democratic Services Officer will request nominations for a Chairman for the Hearing.
2. The Chairperson welcomes all those present and introduces the Application.
3. The Chairperson introduces the members of the Sub Committee and invites all parties present (Applicant, Responsible Authority/Authorities, any person/s who have made a Relevant Representation and Council Officers) to introduce themselves.
4. The Chairperson outlines the Hearing Procedure as set out in the Agenda, makes any relevant announcements and asks for any declarations of interest.
5. The Licensing Officer is asked to present their Committee Report.
6. The Applicant/their representative is invited to address the Sub Committee in support of their application.
7. Questions to the Applicant by Members of the Sub Committee.
8. Questions to the Applicant by Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation which are to be directed through the Chairperson.
9. Any Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation are invited to address the Sub Committee in support of their representations.
10. Questions to the Responsible Authorities/those who have made a Relevant Representation by Members of the Sub Committee.
11. Questions to the Responsible Authorities/those who have made a Relevant Representation by the Applicant, which are to be directed through the Chairperson.
12. Closing submissions by those Parties who have made a Relevant Representation in reverse order.
13. Closing submissions by the Applicant.
14. Sub Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
15. Sub Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Sub Committee.
16. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits (5 working days).

## WILTSHIRE COUNCIL

### SOUTH LICENSING SUB COMMITTEE

Thursday 6<sup>th</sup> July 2023

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**Application for a Club Certificate: Chalke Valley Cricket Club, Cricket Pavilion,  
Church Street, Bowerchalke, SP5 5BB**

#### 1. Purpose of Report

- 1.1 To determine an application for a new Club Certificate in respect of Chalke Valley Cricket Club made by Mr Steven Warrack.

#### 2. Background Information

- 2.1 An application for a Club Certificate in respect of Chalke Valley Cricket Club has been made by Mr Steven Warrack for which two relevant representations have been received.

- 2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 18 (3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such of the steps listed in 2.4 below as it considers appropriate for the promotion of the licensing objectives. In considering the application and the relevant representations, the Sub Committee must also have regard to relevant Government guidance and the Council's Licensing Policy.

- 2.3 The licensing objectives are:

- i) The Prevention of Crime and Disorder;
- ii) Public Safety;
- iii) The Prevention of Public Nuisance; and
- iv) The Protection of Children from Harm.

- 2.4 Such steps are:

- i) To grant the certificate subject to such conditions as are consistent with those included in the operating schedule submitted with the application, modified to such extent as the Sub Committee considers appropriate for the promotion of the licensing objectives, together with any mandatory conditions required by the Licensing Act.
- ii) To exclude from the scope of the application any licensable activity.
- iii) To refuse to specify a person as the designated premises supervisor.
- iv) To reject the application.

2.5 On 9<sup>th</sup> June 2023 Wiltshire Council Licensing Team received an application for a Club Premises Certificate was received and accepted as a valid application.

2.6 The application as applied for is as follows:

<b>Licensable Activity</b>	<b>Timings</b>	<b>Days</b>
<u>Provision of regulated entertainment</u> Plays Films Indoor sporting events Boxing or wrestling entertainment Live music Recorded music Performance of dance Anything of a similar description		
<u>Provision of entertainment facilities</u> Making music Dancing Entertainment of a similar description		
Provision of late night refreshment		
Sale by retail of alcohol (ON and OFF sales)	<b>1200 to 2100hrs</b>	<b>Monday to Sunday</b>

A copy of the application from Chalke Valley Cricket Club is attached as **Appendix 1**.

2.7 This is a new application with no prior history with Wiltshire Council in terms of licensing or formal complaint/s etc. However, the accepted representations indicate an ongoing dispute between landlord and tenant, which in this case, are parties making representations and applicant respectively. The applicant was asked if he had permission of the landowner at point of application. This was answered in the positive and the dispute was not disclosed to the Licensing Officer at that early stage. It has subsequently been acknowledged by the applicant. The landlord makes representations in this matter under the licensing objective of public nuisance; however, it is anticipated that status of

landlord and tenant in dispute may be introduced by both parties. The landlord is opposed to the application.

### 3. Consultation and Representations

3.1 The application process requires the application to be advertised, by the Applicant, in a local news publication within 10 working days, starting on the day after the authority receives it and for a public notice (on pale blue paper) to be posted on the premises. In addition, the Licensing Authority advertises the application on its website, for a period of 28 consecutive days, starting the day after the authority receives the application.

3.2 During the consultation period two relevant representations have been received from two local residents (of the same household) and none from Responsible Authorities.

#### 3.3 Representations Received

- No.1 of Church Street Bowerchalke
- No.2 of the same address

#### 3.4 Responsible Authorities

No Responsible Authority has made a representation in connection with this application

3.5 A summary of the representations made is detailed in the table below:

Representation	Licensing Objective	Accepted	Comments
(1)	Public Nuisance	YES	Reps (1) & (2) similar in content
(2)	Public Nuisance	YES	

3.6 The relevant representations are attached as **Appendix 2**. Attached as **Appendix 3** is a plan which shows the locations from where representations have been made. **Appendix 4** shows a detailed plan of the area.

### 4. Legal Implications

4.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

4.2 The Applicant, and all persons who have made representations have been informed of the date, time and location of the hearing and their right to attend and be represented.

4.3 At the hearing all those who have made representations are entitled to address the Sub Committee and to ask questions of another party, with the consent of the Sub Committee.

## **5. Officer Recommendations**

5.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

## **6. Right of Appeal**

6.1 It should be noted that the Applicant and those persons who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.

6.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee remains valid until any appeal is heard and any decision made by the Magistrates Court.

6.3 A Responsible Authority or any person may apply to the Licensing Authority for a Review of a Premises Licence. Whether or not a Review Hearing takes place is in the discretion of the Licensing Authority, but, if requested by a person other than a Responsible Authority it will not normally be granted within the first 12 months except for the most compelling circumstances.

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Report Author: **Andrew Noble** Public Protection Officer (Licensing)  
[andy.noble@wiltshire.gov.uk](mailto:andy.noble@wiltshire.gov.uk)  
DDI: 01249 706402 extn 21402

Date of report 26th June 2023

### **Background Papers Used in the Preparation of this Report**

- **The Licensing Act 2003**
- **The Licensing Act (Hearings) Regulations 2005**
- **Guidance issued under Section 182 of the Licensing Act 2003**
- **Wiltshire Council Licensing Policy**

## **Appendices**

(1) Application from Chalke Valley Cricket Club

(2) Maps A & B

(3) Photos

(4) Representations 1 & 2

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Application for a club premises certificate to be granted  
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

CHALKE VALLEY CRICKET CLUB

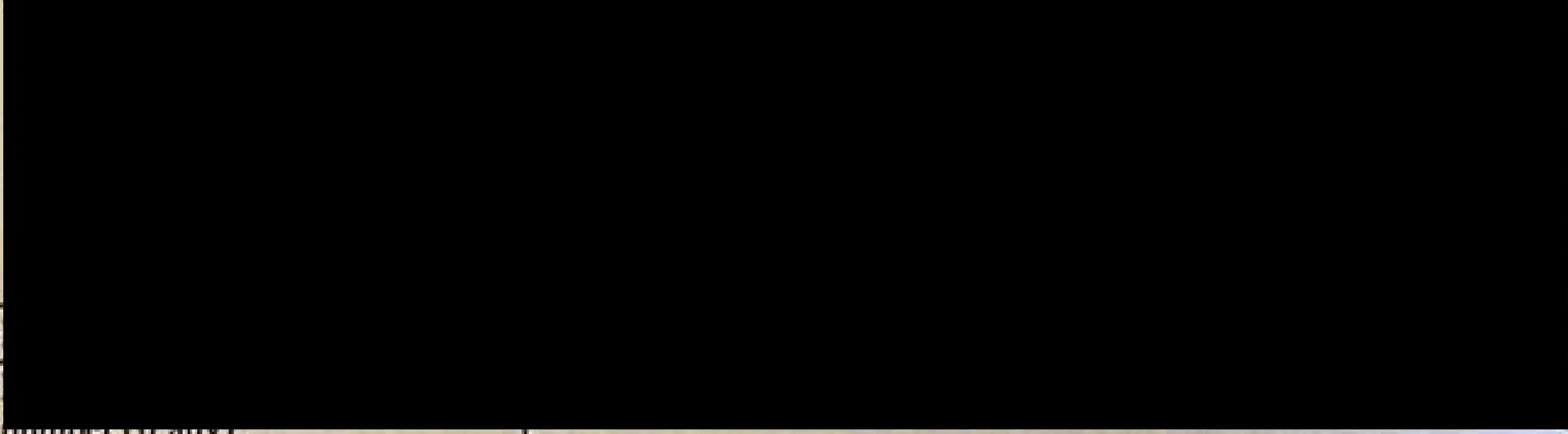
(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club			
CHALKE VALLEY CRICKET CLUB			
Postal address of premises or, if none, ordnance survey map reference or description			
BUTTS FIELD CHURCH STREET BOWER CHALKE SALISBURY, WILTS			
Post Town	SALISBURY	Postcode	SP5 5AY
Telephone number (if any)			
E-mail address (optional)			

Name of person performing duties of a secretary to the club	
MRS HELEN SOUCH	
Address of person performing duties of a secretary to the club	
	
E-mail address (optional)	CHALKEVALLEYCC@OUTLOOK.COM

Non-domestic rateable value of premises	£ 1875
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Are the club premises occupied and habitually used by the club? Yes  No

**Part 2 – Club Operating Schedule**

When do you want the club premises certificate to start?

DD MM YYYY  

0	1	0	7	2	0	2	3
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If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD MM YYYY  

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**General description of club (please read guidance note 1)**

*We are applying for a license for the cricket club pavilion bar during cricket matches and training sessions.*

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (c), (f) or (g) (if ticking yes, fill in box H)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

In all cases complete boxes, K and L.

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	Outdoors
Mon			<input type="checkbox"/>	<input type="checkbox"/>
Tue			<input type="checkbox"/>	<input type="checkbox"/>
Wed			<input type="checkbox"/>	<input type="checkbox"/>
Thur			<input type="checkbox"/>	<input type="checkbox"/>
Fri			<input type="checkbox"/>	<input type="checkbox"/>
Sat			<input type="checkbox"/>	<input type="checkbox"/>
Sun			<input type="checkbox"/>	<input type="checkbox"/>

**Indoors**   
**Outdoors**   
**Both**

**Please give further details here** (please read guidance note 3)

**State any seasonal variations for performing plays** (please read guidance note 4)

**Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list** (please read guidance note 5)

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish		
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for the exhibition of film</b> (please read guidance note 4)	
Thur				
Fri			<b>Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<b>Please give further details here</b> (please read guidance note 3)	
Day	Start	Finish		
Mon			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4)	
Tue				
Wed			<b>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</b> (please read guidance note 5)	
Thur				
Fri				
Sat				
Sun				

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)	
Thur				
Fri			<b>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)	
Thur				
Fri			<b>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

F

Recorded music Standard days and timings (please read guidance note 6)			Will the naving of recorded music take nlace <u>indoors or outdoors or both – nlcase tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Roth	<input type="checkbox"/>
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 3)			
Tuc						
Wed			State any seasonal variations for the naving of recorded music (please read guidance note 4)			
Thur						
Fri			Non-standard timings. Where the club intends to use the premises for the naving of recorded music at different times from those listed in the column on the left. nlcase list (please read guidance note 5)			
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take nlace indoors <u>or outdoors or both – nlcase tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 3)			
Tuc						
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)			
Thur						
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left. please list (please read guidance note 5)			
Sal						
Sun						

**H**

<b>Anything of a similar description to that falling within (c), (f) or (g) Standard days and timings (please read guidance note 6)</b>			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>	<b>Please give further details here</b> (please read guidance note 3)
Wed					
Thur					
Fri			<b>State any seasonal variations for this entertainment</b> (please read guidance note 4)		
Sat			<b>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun					

**I**

<b>Supply of alcohol Standard days and timings (please read guidance note 6)</b>			<b>Will the supply of alcohol be for consumption - please tick</b> (please read guidance note 7)		On the premises	<input type="checkbox"/>
					Off the premises	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations</b> (please read guidance note 4)			
Mon	12.00	21.00				
Tue	12.00	21.00				
Wed	12.00	21.00				
Thur	12.00	21.00				
Fri	12.00	21.00				
Sat	12.00	21.00				
Sun	12.00	21.00				
			<b>Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list</b> (please read guidance note 5)			

J

<b>Hours club premises are open to the members and guests</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)	
Day	Start	Finish		
Mon	11.00	21.00		
Tue	11.00	21.00		
Wed	11.00	21.00		
Thur	11.00	21.00		<b>Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Fri	11.00	21.00		
Sat	11.00	21.00		
Sun	11.00	21.00		

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

The Club is one that includes approximately 100 Junior members and a similar number of adult members and typically operates between April & October. We are a well established local club who work closely with residents to provide an important community asset.

b) The prevention of crime and disorder

The club is open only to members and properly signed in guests. There will be a written register of signed in guests. The pavilion will be maintained to a level to ensure its security. Stock will be removed outside of the cricket season. Staff involved in the sale of alcohol will complete a suitable retail sale of alcohol training course. Records of staff training will be maintained and be available for inspection as required.

c) Public safety

The pavilion front and rear exits will be maintained and unobstructed at all times.

d) The prevention of public nuisance

There will be no music or other entertainment under this club certificate. Where alcohol is consumed outside staff operating the bar will be expected to regularly monitor members and their guests to ensure excessive noise is not created.

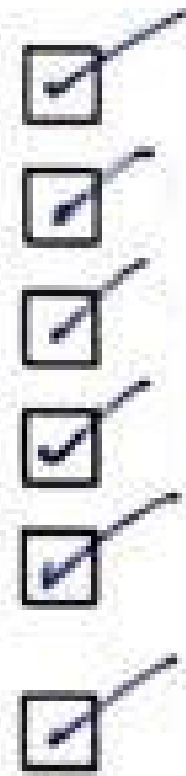
e) The protection of children from harm

The club will operate a Challenge 25 scheme where only original identity documents will be accepted. All staff will be appropriately trained in the check and challenge of customer age to ensure that the risk of under age sales is not allowed.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and plan to the responsible authorities.
- I have completed and enclosed the club declaration and enclose a copy of the club rules.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.



**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 3 – Signatures (please read guidance note 10)**

I HELEN SOUTH  
(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	
Date	6/4/23
Capacity	Club Secretary

Address for correspondence associated with this application (please read guidance note 11)

Pos

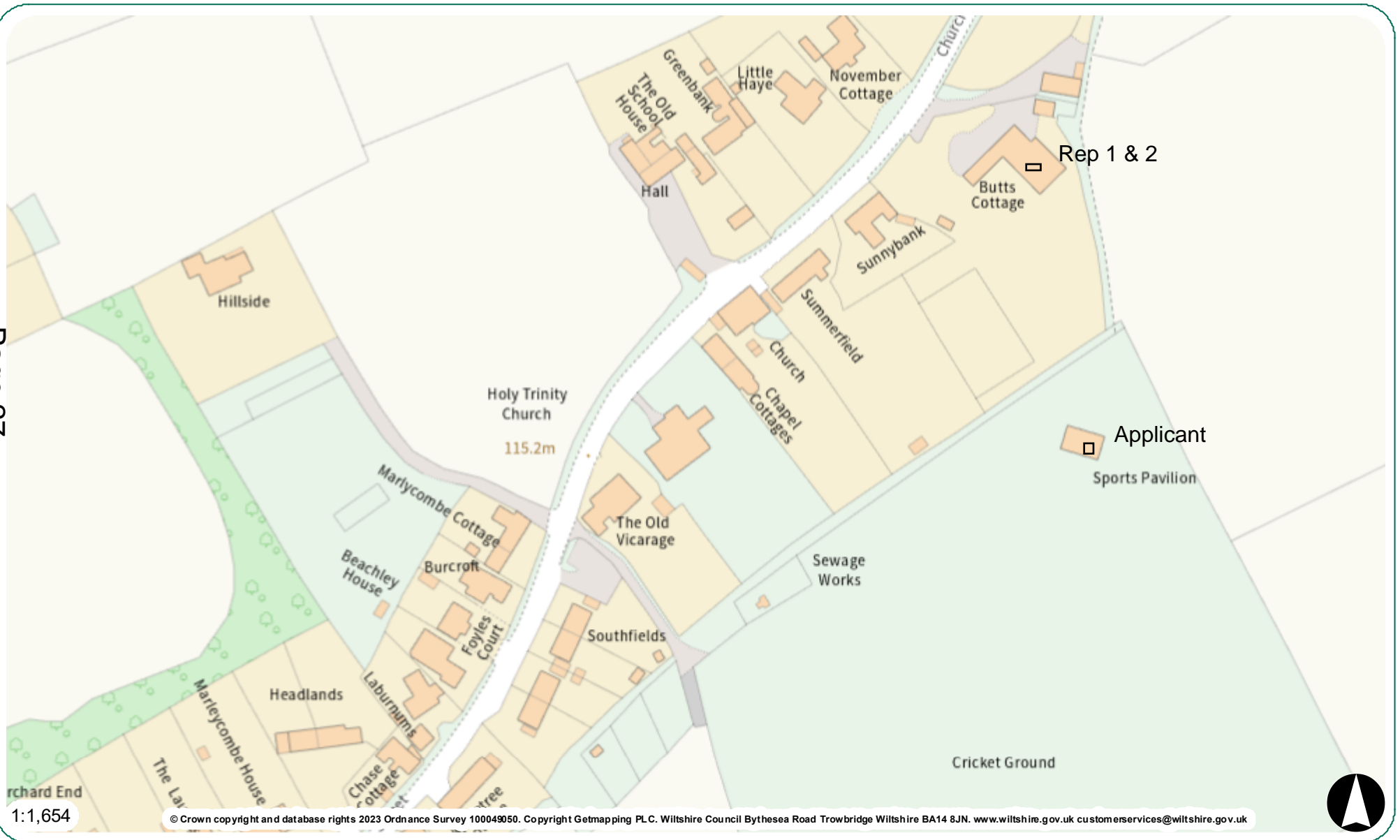
Tel

If you would prefer us to correspond with you by e-mail your e-mail address (optional)  
chalkevalleycc@outlook.com





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# Agenda Item 6c

**From:** [REDACTED]  
**Sent:** 08 June 2023 14:16  
**To:** [Noble, Andy](#)  
**Subject:** Pavilion

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Sent from my iPhone

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**From:** [REDACTED]  
**Sent:** 08 June 2023 14:15  
**To:** [Noble, Andy](#)  
**Subject:** Storage units

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# Wiltshire Council

Where everybody matters

## REPRESENTATION FORM

This form must be returned within the statutory period, which is 28 days from the date the notice was displayed on the premises or the date specified in the public notice in the newspaper. Please contact the Licensing team to confirm this date.

Any individual, body or business can make a Representation to the Licensing Authority in relation to an application, regardless of their geographic proximity to the premises. Any Representation must be relevant, in that the Representation relates to one or more of the Licensing Objectives.

<b>Premises about which representation is being made</b>	CHALKE VALLEY CRICKET CLUB BUTTS FIELD BOWERCHALKE SP5 5AT
<b>Your Name</b>	[REDACTED]
<b>Postal Address</b>	[REDACTED] KE
<b>Contact Telephone Number and Email address</b>	[REDACTED]
<b>Are you (please tick):</b> <ul style="list-style-type: none"> <li>• An individual? <input checked="" type="checkbox"/></li> <li>• A person who operates a business?</li> <li>• A person representing residents or businesses?</li> <li>• A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority)?</li> </ul>	
<b>If you are representing residents or businesses who have asked you to represent them?</b>	

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

LICENSING OBJECTIVES	EVIDENCE
The protection of children from harm	

<p><b>The prevention of public nuisance</b></p>	<p>Noise - the sale of alcohol is only going to <u>increase</u> the noise we have to endure. More music from cars, car doors slamming, shouting, foul language.</p>
<p><b>The prevention of crime and disorder</b></p>	<p>litter - glass bottles &amp; tin cans already thrown over our hedge into our property.</p>
<p><b>Public safety</b></p>	

**Please list below any suggested actions that you feel the applicant could take to address your concerns:**

Withdraw application - there are plenty of local pubs who need the business!

If a hearing needs to be held to determine the Premises Licence Application, the Licensing Sub-committee will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

**All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant. A copy of Representations will be annexed to the Licensing Officer's report, which is a public document published on the Council's website and circulated to the Licensing Sub-Committee and to all those who have made relevant Representations.**

Signature.....



Date.....

5/6/23

Please return this form, along with any additional sheets, to the relevant Wiltshire Council Office listed below or return by email to [publicprotectionnorth@wiltshire.gov.uk](mailto:publicprotectionnorth@wiltshire.gov.uk):

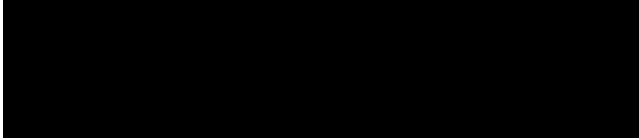
**Salisbury Area** – (Salisbury, Amesbury, Downton, Mere, Hindon and Tilshead as well as the rest of the old Salisbury District Council Area), please send to:

The Licensing Officer  
Wiltshire Council  
Public Protection Services and Licensing  
Bourne Hill  
Salisbury  
Wiltshire, SP1 3UZ

**All other areas** please send to the address below:

The Licensing Officer  
Wiltshire Council  
Public Protection Services and Licensing  
Monkton Park  
Chippenham  
Wiltshire, SN15 1ER

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8<sup>th</sup> June 2023

To:

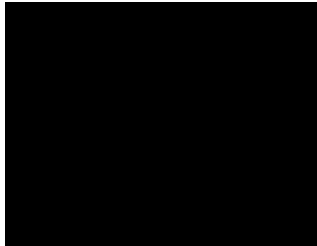
Wiltshire Council

### **Representation Form**

#### **Premises about which representation is being made:**

Chalke Valley Cricket Club  
Butts Field  
Bowerchalke  
SP5 5AY

**Your Name**



I am an Individual and I am the Landlady of Butts Field

#### **Licencing Objectives:**

#### **The Prevention of Public Nuisance: Evidence**

##### Existing Nuisance

1. NOISE – The sale of alcohol is only likely to increase the existing noise levels which are:
  - i) Car doors slamming and music from cars when people arrive and depart.  
Contrary to the drawing of the pitch on the lease, cars were parking on the northern field boundary nearest to the pavilion, whereas the allocated parking is to be behind the sewage works. When parking is by the Sewage works noise from cars is better.
  - ii) Shouting and some foul language from the pitch and the practice net which is also by the pavilion.
  - iii) Repetitive ball noise from the bowling machine and batting practice in the Practice net close to the pavilion



2) LITTER

Already a problem with empty cans found lying around the ground close to the pavilion, some thrown onto the footpath and into our garden.  
Overflowing/unemptied rubbish bins

**Please list below any suggested actions that you feel the applicant could take to address your concerns:**

I am the Landlady of this site, Butts Field, and its nearest resident, and I am very disappointed that I was not contacted in advance of the licence application, if only as a courtesy to let me know that a licence application was going to be made. The first I knew of it, as did other neighbours, was when we saw a poster on the gate on 2/6/23. Then, it wasn't until after I made my representation via email on 5/6/23, that I received an email from the Chairman of the Cricket Club on 6/6/23  
And yet, in the application itself, under section L a, it states that the CV Cricket Club “..work closely with residents”...

It states in the Lease that:

“Not to cause any nuisance or annoyance to the Landlord or any neighbouring or nearby owners or occupants”, and I think the sale of alcohol will only increase the nuisance to nearby residents.

So suggested action: To Withdraw the application for a licence to sell alcohol. If this is about supporting the community, there are several local pubs who need the business.

